



Florham Park Borough Council
Thursday, April 4, 2019
Work Session Minutes

Mayor Taylor called the Work Session to order at 6:30 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Cefolo-Pane	X	
Councilman Germershausen	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Michalowski		X
Councilman Zuckerman	X	

COUNCIL PORTFOLIO UPDATES:

Council President Carpenter provided the following report:

Florham Park First Aid Squad:

- There is an ongoing capital Campaign for MERS radios

Fire Department:

- Fire Department responded to a garage fire at 280 Brooklake Road
- There is an ongoing recruiting campaign; currently have one possible member in the pipeline

Police Department:

- There are currently 3 SLEO Officers
- Obtained a \$5,500 grant for Distracted Driving
- There were a few motor vehicle burglaries in the Borough

Engineering Department:

Council President Carpenter asked Borough Engineer Sgaramella to provide a report as follows:

Roads:

- Campus Drive Milling and Paving and Traffic Signal Update Project plans and specifications have been submitted to NJDOT, and are currently under review by NJDOT.
- Columbia/Crescent Road was just approved yesterday by the NJDOT. Project will be advertised immediately for a May Bid Award.
- Updated 5 year Capital Road Maintenance Plan and 2019 Capital request was submitted to M&C. Any comments?
- 2019 road list, quantities and map have been submitted to Tilcon for milling and paving work contracted through the Morris County Co-Op. Submitted early to get on schedule early in order to have completed prior to July 4th. Meeting with Tilcon today to review scope of work.

Miscellaneous:

- Arbor Day has been scheduled for April 26. The tree location has been approved. It will be to the north of the Gazebo opposite the John Deutch tree planted last year; more details to come. It will be advertised on our website and monument sign. Free tree sapplings will be given out.

Department of Public Works:

- Department is working on fields for the spring
- Working on putting in benches at Spring Garden Lake

Quarterly Newsletter:

- Mock-up copies of the Newsletter were provided to the Council
- Thinking of a quarterly delivery

- Constant Contact electronic delivery 500-2,500 distribution; The cost will be \$45.00 per month
- Working with Bill, Committee of Employeess: Suzanne, Gia and Tammy
- Councilwoman Cefolo-Pane suggested sending the newsletter out prior to important dates such as tax, water and sewer payment due dates.
- Councilman Malone asked if there would be a section for Recreation and Councilman Carpenter stated that there would.
- Councilman Carpenter stated they are doing the newsletter to better communicate with the residents, although they would stick to important Borough news. We are going to direct them to the website; direct them to the news.
- Borough Administrator Huyler stated they were going to print out approximately 100 copies for the Library and the Senior Center to accommodate those without computer access.
- Councilman Carpenter stated there are no copyright restrictions so it can be easily copied.
- The newsletter will present factual information, not editorials.

Councilman Germershausen provided the following report:

Historic Preservation Commission:

- The Little Red Schoolhouse will be open on Sunday, April 7, 2019 from 10:00 am to 4:00 p.m. The monthly meeting will be at 1:00 p.m. and the plaque dedication will be at 2:00 p.m.

Councilwoman Cefolo-Pane provided the following report:

Senior Citizens:

- AARP meetings are held on the Third Tuesday every month
- Senior Executive Board meeting held; Seniors are replacing the telephone “tree” with email notification. This method of communication is typically used when someone passes away.
- All current officers will continue to serve for the 2019-2020 term.
- Budget increase in Flroahm Park was due to employee pension, healthcare & recycling.
- Councilman Germershausen suggested that Tax Collector Joe Guerin provide a presentation on the topics of Senior Freeze and Homestead Rebates.

Florham Park Gazebo Committee:

- Contracts for the Summer Concerts have been finalized.
- Donation letters were sent out by the Committee at the end of March

Planning Board:

- There were a couple of changes in tenancies
- A sign variance for the LAPP Group was approved

Councilman Malone provided the following report:

Recreation:

- A Recreation Committee meeting was held on March 20. The Committee has a new member; John Miscia.
- Discussed Recreation Master Plan – Planner Katherine O’Kane will work with the Committee on this.
- Working on refurbishing tennis and basketball courts
- Stobaeus award will be awarded at 8th Grade graduation and the winners will ride in the 4th of July Parade.

Councilman Zuckerman provided the following report:

Board of Education:

- A Board of Education meeting was held on April 29, 2019 at 7:00 pm
- The Board discussed a \$19,739,000 levy; 2.98% increase
- 37% of people’s property taxes
- 994 pupils

Environmental Commission:

- Commission is deciding where to locate 5 benches around Spring Garden Lake
- Princeton Hydro annual report was provided
- Arbor Day Celebration will be held in April

Municipal Pool:

- Councilman Michalowski was not present; Mayor Taylor presented the following update on his behalf.

Board of Health:

- A concern was raised during the Board of Health meeting on April 3 regarding dust that is generated during home demolitions. Materials can be wetted down; however, we don't have any teeth in the current ordinance

Water & Sewer Utility Updates:

Water Utility:

- The Water Valve Inspection and Testing Bid Opening was held on March 12. Only one contractor submitted bid, and it was for \$560,900 which was significantly higher than the Engineering Consultant's estimate. I am not going to recommend awarding the contract at that price. I am working with our Consultant to determine next step. I am also looking into buying the equipment necessary to perform the Inspection and Testing and determining if this is something our Water Department can accomplish.
- Had meeting with NJAW on March 8. They have sent us Emergency Interconnection Agreements that have to be renewed. These will be submitted to M&C for approval at future Council meeting.
- Regarding the Exxon Well Transmission Main, NJAW stated that Florham Park would have to purchase the portion of NJAW main under the Madison Recreation Entrance Roadway in order to relocate the interconnection from Ridgedale Avenue to inside the ASCO property at 160 Park Avenue. A new hotbox with valve components would be required. NJAW will do an asset analysis to determine cost of acquiring main. We would also have to work with ASCO to obtain an easement area for the surface hot box.
- Water Dept. installed 2" service at 4 Broadway and replacing two hydrants over the last two weeks.
- Water Supt. Progressing the Annual Consumer Confidence Report which should be submitted to NJDEP shortly for review prior to June 30.
- Daily and Weekly duties have been completed.

Sewer Utility:

- New Contractor, R&D Trucking has started removing Liquid Sludge at Sewer Plant; Contract is for 2 years.
- The chimneys on the main office building at the sewer plant need to be addressed. Two abandoned flues need to be sealed, and some repointing is necessary. Mr. Sgarmella’s plan is to have the mason that will be performing the chimney repairs at Borough Hall in April give a price for these repairs.
- Daily and weekly duties have been completed.

CONSENT AGENDA RESOLUTIONS

Council President Carpenter made a motion to approve the following Resolutions via a single motion of the Council. He asked the Clerk to read them into the record. So moved.

- #19-68 Appointing a Full-Time Court Administrator
- #19-69 Authorizing a 2019 Temporary Municipal Budget

Councilman Germershausen seconded the motion.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Cefolo-Pane	X				
Germershausen	X				
Carpenter	X				
Malone	X				
Michalowski				X	
Zuckerman	X				
Total	5			1	

PAYMENT OF VOUCHERS:

Councilman Malone made a motion to pay vouchers in the amount of \$510,751.90 The motion was seconded by Council President Carpenter.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Cefolo-Pane	X				
Germershausen	X				
Carpenter	X				
Malone	X				
Michalowski				X	
Zuckerman	X				
Total	5			1	

Mayor Taylor opened the meeting to the Public at 6:52 p.m.

Mr. Winters asked about levels in wells. Borough Engineer Mike Sgaramella said it is not a problem at the present time. There was an overflow problem, discharge, Tower Lane

Mr. Winters asked about mosquito spraying – Administrator Bill Huyler responded they have already started working for this year. Bill Z. asked if they will work by the Pool and Mr. Huyler stated that the Commission would be spraying at the Pool.

Mr. Winters commented on the cost of newsletter, since information can be obtained from website and newspaper. Scott responded that a fair amount of towns do a newsletter.

Councilman Zuckerman asked Police Chief Joseph Orlando if there will be training to detect for marijuana?

Chief Orlando responded that there is an 80 hour course available. Morris County has some officers that they can send to respond. Florham Park has one officer that has had the training.

Resident Nancy Sigler asked about site for rainouts of Gazebo concerts. Councilwoman Cefolo-Pane stated that last year they used Holy Family gym. She will reach out to them again.

Mayor Taylor closed the meeting to the public: 6:58 p.m.

ADJOURNMENT:

On a motion made by Councilman Zuckerman and seconded by Councilwoman Cefolo-Pane, the work session was adjourned by a unanimous vote at at 7:00 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
April 15, 2019