



**Florham Park Borough Council
Thursday, May 2, 2019
Work Session Minutes**

Mayor Taylor called the Work Session to order at 6:30 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Carpenter	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Malone	X	
Councilman Michalowski	X	
Councilman Zuckerman	X	

COUNCIL PORTFOLIO UPDATES:

Council President Carpenter provided the following report:

Florham Park First Aid Squad:

- The new rig is now mechanically fit.
- The capital campaign for radios has stalled; funds not coming in

Fire Department:

- Department interviewed one Junior and one regular member; nobody has joined yet.

Police Department:

- Department completed “Distracted Driver Campaign”; pulled over 849 vehicles
- Jr. Police Academy has 36 of the 46 spots filled

Department of Public Works:

- 3 benches installed at Spring Garden Lake
- New work order system in place
- Borough Hall A/C System has been repaired
- The leaf vac has been delivered

Engineering Department:

- Leslie, Brooklake Road Section #6, Felch, Tucker, Orchard, Pine Valley Way, Country Club Lane, Rever, and Greenwood have been milled and paved over the last two weeks. Striping will be done in near future.
- Columbia/Crescent Intersection with Crescent Road paving project bid opening is scheduled for Tuesday, May 7.
- Campus Drive Paving with Intersection Upgrades bid opening is scheduled for Thursday, May 9.
- Both projects will hopefully be awarded at next Council meeting.
- Arbor Day was a success despite weather. Big Thanks to Kayla for setting it up. Having this event allows us to apply for Tree City USA designation next year which will make us eligible for additional Tree grants and other benefits.

Quarterly Newsletter:

- Council President Carpenter and Bill Huyler met with the Quarterly Newsletter Committee. The first newsletter will probably be sent out in September.

Councilman Germershausen provided the following report:

Historic Preservation Commission:

- The Open House on April 7 was a success; over 50 people attended.
- Commission continues to work on Hancock Cemetary preservation.
- The Commission is going to apply for some grants this year

Councilwoman Cefolo-Pane provided the following report:

Senior Citizens:

- Both the Seniors Club and AARP had regular meetings.
- There are 4 trips coming up in May, June & July that were announced in the Senior Newsletter.

Florham Park Gazebo Committee:

The Concert flyer for 2019 is complete; the Concerts will begin on June 9 with the Infernos. The concerts will continue until July 28th with the exception of Father's Day on June 16.

Planning Board:

- Nothing to report; no meeting held.

Board of Adjustment

- One application was voted on; they are seeing what they can work out.

Councilman Malone provided the following report:

Recreation:

- The Recreation Committee is currently looking at the Stobaeus/Boyd awards.
- Basketball renovation project being planned; Mike Sgaramella will take a look at what needs to be done and bid out the project.
- Stobaues trail work will start soon.
- New signage is being looked at for Borough Hall Complex and Volunteer's Park
- Recreation Director John Timmons provided the following report:

-  Day Camp and Teen Summer Experience registration is doing very well
-  Bus trip going out on Saturday to NYC to see
-  May 18th – Plant Sale at the Community Center
-  Pickle ball class will be starting; lots of interest in it.
-  Repairs done at Paddle Tennis Courts
-  June 24, Mets Bus Trip. \$75.00 per person.

Councilman Zuckerman provided the following report:

Board of Education:

- Superintendent of Schools resigned; accepted a position in Berkeley Heights
- Charles “Skip” Shanley resigned from the Board of Education
- The Board is going to place a referendum on the Ballot in November; for Air conditioning in schools and other repairs. Right now they are paying architect \$15K to look at structure.

Environmental Commission:

- Would like to do some signage at Spring Garden Lake.
- Arbor Day went well despite the rain; Kayla Kaplan still has saplings if anyone wants them.
- Footings are in for benches at Spring Garden Lake

Municipal Pool:

- Pool Day will be held on June 29; fun activities planned
- Recreation Director Timmons is soliciting quotes for the painting of buildings.
- To date, 307 registered so far; last year at this time 299 registered.

Councilman Michalowski provided the following report:

Library:

- A new reference desk has been ordered
- The Staff is currently working on putting together their summer programs

Water & Sewer Utility Updates:

Water Utility: Report from the Borough Engineer:

After receiving excessively high bids for the The Water Valve Inspection and Testing Bid Opening on March 12, we are pursuing and investigating whether purchasing valve testing and inspection equipment would be cost effective. The Water Department and I attended a demonstration of a trailer mounted Valve Exercising Machine today. The piece of equipment was quite impressive and easy to operate. I will be getting pricing, and the sales company is a part of a Co-Op.

Alex and I submitted final comments and information to Mott MacDonald for the Water System Asset Management Plan, and the document is completed. The NJDEP delayed the submission requirement, but is requiring municipalities to have it on hand for any potential audit review. The Water System Asset Management Plan provides a detailed schedule of water system improvements, and will be the basis for future annual capital improvement requests and workforce requests.

- No status update on the Exxon Well Transmission Main and coordination with NJAW on the potential purchase of the portion of NJAW main under the Madison Recreation Entrance Roadway, in order to relocate the interconnection from Ridgedale Avenue to inside the ASCO property at 160 Park Avenue, thus reducing the installation cost of the project. I have reached out to ASCO to inform them of the Borough's plans, and the potential for future easements, and they would like to see plan when advanced.
- Water Supt. has completed the Annual Consumer Confidence Report, and it is under internal review. The report is due to be submitted to NJDEP and accessible to the public prior to June 30.
- Daily and Weekly duties have been completed.

Sewer Utility:

- Gravity filters and the final sediment tanks prior to river discharge were cleaned of sediment over the last two weeks.
- A drone survey was performed at the Sewer Plant lot and the adjacent Borough owned lot. Once the survey is formalized and submitted, it will serve as the Base Map for site repairs and any potential future capital improvements and/or expansion.
- Mark Vlazney passed the C-1 & S-1 exam. Matt Eddy passed the C-1 exam.
- Daily and weekly duties have been completed.

PAYMENT OF VOUCHERS:

Councilman Malone made a motion to pay vouchers in the amount of \$413,772.51. The motion was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Cefolo-Pane	X				
Germershausen	X				
Carpenter	X				
Malone	X				
Michalowski	X				
Zuckerman	X				
Total	6				

Mayor Taylor opened the meeting to the Public at 7:00 p.m.

John Winters, 52 Brooklake Road

Mr. Winters asked about 89A Brooklake Road. He was concerned about the length of time

Mayor Taylor stated that nothing is going on there; construction has begun and we don't have a timeline for completion.

Mayor Taylor closed the meeting to the public: 7:05 p.m.

ADJOURNMENT:

On a motion made by Councilman Zuckerman and seconded by Councilwoman Cefolo-Pane, the work session was adjourned by a unanimous vote at at 7:05 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
May 12, 2019