



Florham Park Borough Council
Thursday, January 18, 2018
Work Session Minutes

Mayor Taylor called the Work Session to order at 6:35 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Zuckerman	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Michalowski	X	

Council Portfolio Updates:

Council President Cefolo-Pane presented the following report:

Planning Board:

- Planning Board meeting will be held this coming Monday.

Gazebo:

- Nothing new to report for the Gazebo. A meeting was not held in January. The line-up is pretty much set; we may be waiting for a few contracts to come back. We need to get insurance documents as well. The gaming license is up for renewal. The state indicated that they sent the renewal to our Post Office Box over the summer. Suzanne Herold, who is our currently our secretary, is expecting and her due date is the same date as our second concert.

Seniors:

- An Executive Board meeting was held. A transportation sign-up sheet is down at Recreation. We have not had enough seniors sign up for it. We need 25 Seniors to get the program started. To date we only have 10 seniors signed up.

Construction Department:

- Council President Cefolo-Pane stated she wanted to give Kevin Guilfoyle the opportunity to tell everyone about some new processes he has implemented such as scheduling.
- Mr. Guilfoyle provided an overview of some new processes in the Construction office and stated that inspections are M-F for Building, Electric and Plumbing. Tuesdays and Thursdays are for Fire. Hopefully projects will move along a little faster. I am also here on Thursday night for conferences in case people are interested.
- There were a couple of court cases recently; specifically 22 Leigh Drive. For the most part it has been resolved. They paid a fine and cleaned it up.
- Sun Valley has activity. Permits being processed.
- Archer Hotel is working on some issues.

Councilman Germershausen presented the following report:

Historic Preservation Commission:

- Held our meeting last night. We welcomed new member Rosemary Piccone. She seemed very enthusiastic.
- We held annual elections; Susan Herold voted in as Chair, Patrick Dolan is vice-chair and Dallas Herold is Secretary
- Applying for a grant for Hancock Cemetary
- Getting proposals for work on headstone markers
- 2018 Goals: clean-up day at the cemetary in the fall, Pathways in September, Open Houses in 2018, possibly giving tours of the cemetary; selling some LRSH items that are left over
- Site survey for local historic places in Florham Park
- Research the barracks that were on Felch Road

Councilman Carpenter presented the following report:

First Aid Squad

- New Rig is due in February
- Call volume is slightly higher this year to date than last year
- The old rig will be converted into a multi-agency response rig for Fire, Police and First Aid

Department of Public Works

- Leaf pick-up complete
- Welcome to Florham Park signs; working on installing them
- Heating system has been problematic; working on that
- Taking down holiday decorations

Florham Park Fire Department

- 9 Fireman resigned in 2017 or changed to life member status; had 4 people join the Department so we are at -5 fireman at this point. Membership is the lowest it has been in years. We are one chief short on our staff; nobody is qualified. Not sure what to do about that
- Beginning mandatory training shortly

Police Department:

- Police Department will be working on their Junior Academy
- In planning stages of two active shooter drills

Department of Engineering

- Preparing budget estimates for 5 year capital roadway plan and budget estimates for other capital projects.

Miscellaneous

- Councilman Carpenter would like to see a rigid timeframe in place so the Council will have ample time to read everything.

Mrs. Williams stated that some professionals give it on Friday and she doesn't have enough time to get it out in time for the Council to review. Also sometimes items from

professionals are incorrect. Complicated zoning matters need to be review by the Zoning Officer as well before they are good to go on the agenda. She suggested a due date of Wednesday prior to the meeting.

Mr. Carpenter stated it is overwhelming and thinks the deadline should be the Wednesday the week before the meeting.

Bill Huyler stated he would put together a memo to everyone tomorrow about the deadlines for agenda items.

Councilman Malone presented the following report:

Recreation:

- Outdoor ice skating rink is having its most successful season yet; special thanks to DPW for maintaining things, putting in steps. Residents Tom Karpinski and Chris Jewel who over the holiday either cleared snow or brought a small snowblower there. Its been very well received.
- Rutgers Safety Clinic for youth sports coaches at the Community Center on February 20th at 6:30 p.m.
- FP & East Hanover Cheerleading is holding a pocketbook bingo and tricky tray on January 28 at the Hanover Manor.
- Got some preliminary mock-ups for signage at the Entrance of Volunteers Memorial Park. John and Patrice have gathered some things as well. As we move further along in the process we can share it with the Council and get approval.
- Considering some field shelters to hide under in inclement weather.
- As discussed with Councilman Zuckerman residents have approached me about changing the age for individual membership for the pool.
- There is high level interest in seeing the junior Police Camp; they remembered the advertisement and are interested in seeing that come to fruition.

Finance:

- The Budget Committee met prior to the meeting tonight; the process is on track and we are working through a number of items.
- Moody's contacted CFO Patrice Visco; they will be issuing a draft issuer comment report. This might be the result of the recent Bond Anticipation Notes that were issued. We look forward to receiving and reviewing the report.
- Florham Park Rotary is holding a fundraising night at Knights of Columbus Hall, Holy Family on January 23rd to raise money for their scholarship fund. It is a wine tasting event and tickets are \$30.00.

- Florham Park PTA is looking for a day camp donation and a Teen Summer Experience donation. Council approved donation.
- Boxcar – Bill Huyler and I met with the CEO of Boxcar. Boxcar started as an app for re-purposing open parking spaces for people using trains in towns such as Madison and Chatham. The idea was the funeral home, the grocery store, etc. You can go on the app, reserve a spot and board your train. They can also commute into the city with their buses; however, they don't have return service. A number of Florham Park residents are using the service. Also discussed the possibility of a shuttle from the pool parking lot and also see if they can accommodate seniors at some point.

Councilman Zuckerman Provided the Following Report:

Environmental Commission:

- DPW is working on the bridge at Spring Garden Lake; one side of the ramp is up

Board of Education

- No meeting was held – nothing to report.

Municipal Pool

- We have two new members and are exploring some very interesting ideas about upgrading some areas at the Pool.

Councilman Tom Michalowski provided the following report:

Library Board:

- 1st week of January a pipe burst causing the Library to close for about 11 days. Insulation was added around the pipes to prevent them from freezing again. Councilman Michalowski acknowledged Joan Hipp and the Library staff for all their hard work. They got in there and cleaned up and Mike Smith and the DPW also did a lot of work there.

Water Utility:

- Since Thanksgiving to present there have been 12 major water issues (i.e. main breaks, valve failures, etc.) of those 12 the last 7 have occurred during the current deep freeze. During this deep freeze we have experienced two breaks in one day, twice in less than a week. Up until recently the Borough never experienced two breaks in one day let alone two days within a relatively short period of time. It just shows how severe the cold weather has been and the effect it has had on all underground utilities.
- Mr. Michalowski publicly recognized the unsung everyday heroes Carl Ganger, Alex Zipeto, John Drayton, George Traver, and Chris Schimminger who braved the frigid temperatures and abnormally ice cold water to make the repairs and restore water service to the Borough water system under the most brutal conditions. They are truly professionals who exemplify the department motto of “ Service with Pride”.

PRIVILEGE OF THE FLOOR:

Mayor Taylor opened the meeting for public comment as follows:

John Winters, Brooklake Road

Mr. Winters asked how much it cost to clean up the library?

Councilman Michalowski stated he didn't have any numbers regarding that.

Mr. Winters asked what is the action plan to get revenue for the Pool?

Councilman Zuckerman stated the Committee has several ideas that they are exploring; however, nothing has been finalized as of yet.

Mr. Winters asked about the house on Brooklake Road? Any action on that.

Construction Official Kevin Guilfoyle stated the owner came in and got a permit application; should be some action there soon.

EXECUTIVE SESSION RESOLUTION

- #18-31 Resolution Authorizing the Council to Enter into Executive Session

Council President Cefolo-Pane made a motion to approve Resolution # 18-31. The motion was seconded by Councilman Michalowski. Council entered into Executive Session at 6:55 p.m.

Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Michalowski	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

ADJOURNMENT:

Council entered back into the regular Work Session at 7:10 p.m. On a motion made by Councilman Malone seconded by Councilman Michalowski the work session was adjourned by a unanimous vote at 7:20 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
February 15, 2018