



Florham Park Borough Council
Thursday, November 1, 2018
Work Session Minutes

Council President Cefolo-Pane called the Work Session to order at 6:30 p.m. She asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor		X
Council President Cefolo-Pane	X	
Councilman Germershausen	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Michalowski	X	
Councilman Zuckerman	X	

EXECUTIVE SESSION RESOLUTION

18-127 Authorizing the Governing Body to Enter into Executive Session

Councilman Carpenter read Resolution # 18-72 to authorize the Council to enter into Executive Session.

The motion was seconded by Councilman Germershausen

Council Entered into Executive Session at 6:32 p.m.

Council adjourned the Executive Session and returned to the Work Session at 7:00 p.m.

COUNCIL PORTFOLIO UPDATES:

Council President Cefolo-Pane provided the following report:

Senior Citizens Club:

- Seniors had their 2nd business meeting this week; had a very interesting presentation regarding *End of Life Planning*. There were five speakers.

Planning Board:

- A Planning Board Meeting was held. The Board memorialized a Resolution for Braemar.
- There were a few change in tenancies; one was on Vreeland Road
- There was also an application for a major subdivision
- Planning Board moving toward streamlining the site plan waiver process. The Borough Engineer will now review the applications. If there is no change of use the tenant will not have to come before the Board. It is cumbersome for tenants and the Borough. The Planning Board will approve it based on the Borough Engineer's recommendation. There will still be checks and balances in place.
- The Memory Care facility before the Zoning Board has been carried to December.

Gazebo Committee:

- The Committee is meeting tonight as we speak at the Library. The Committee is listening to the bands and deciding on a potential line-up. We have several suggestions on bands from residents. We will review them all.

Miscellaneous Items:

- Council President Cefolo-Pane asked the Borough Engineer to provide an update on the status of the line of sight issue on Sheltand Road. There are shrubs on private property that are prohibiting motorists at the stop sign from seeing properly when they make the turn. Mr. Sgaramella sent a letter and knocked on the door. The letter was sent October 3, 2018. Mr. Bell asked Mr. Sgaramella to send a copy of the letter to him. Mr. Bell stated that if the sight issues affect the safety, health and welfare of the citizens it needs to be addressed. Mr. Bell will take a look at it. Mr. Sgaramella stated that the County trimmed some trees further down the road; however, these trees are not in the right of way or in the sight triangle. There are 4 evergreen trees that have grown which is causing the sight issue.

Councilman Germershausen provided the following report:

Historic Preservation Commission:

- The Historic Preservation Commission will be at the Holy Family Craft Fair on December 1st. They will be selling items for the Commission.
- Hancock Cemetery Restoration started today. Professionals were on site surveying headstones.
- Commission purchased a display case from Early Trades Museum; paid a great price for it.
- The Library display was very successful; they received a lot of great reviews. Also HPC Chair Suzanne Herold sold items for the Commission based on the display.

Councilman Carpenter provided the following report:

Fire Department:

- Fire Department has one new junior firefighter hire and one regular firefighter

Police Department:

- Police held Safe Night Out at the Roller Rink; a record number of children attended; no reported acts of vandalism reported on that night
- Police made conditional offers of employment to two per diem dispatchers; scheduled to be appointed at the November 15, 2018 Council meeting.
- Department is nearing completion of interviews for a promotion to Sergeant and two new hires for patrolman
- Department will be participating in *No Shave November*
- Currently in collective bargaining negotiations for the new police contract

Department of Public Works:

- DPW began their leaf collection; going fairly well.
- DPW completed the repair of the wall at Fire Company #1
- A temporary mechanic was hired due to the absence of two mechanics; has been working out well and has been a big help
- Dept. has been cleaning up the path at Spring Garden Lake

Engineering:

- East Madison project has been completed
- Engineering Assistant Kayla Kaplan has completed forestry training; she will be mapping and assessing Ash Trees.

Councilman Malone provided the following report:

Recreation:

- John Timmons has various programs underway; fall sports are wrapping up
- Very successful Trunk or Treat; a lot of children showed up
- Upcoming bus trip to Radio City on November 24; trip is ½ way sold out
- Looking at resurfacing tennis and basketball courts
- Need to work on internal signage in the Borough Complex

Finance:

- Budget process is underway and will continue. CFO Visco indicated that all Department Head budget meetings have been completed and the first Finance Committee meeting will be held on December 13

Councilman Zuckerman provided the following report:

Board of Education:

- A number of parents attended the Board of Education meeting; they were upset about the blog sent out by the Superintendent of Schools. They were upset about the poor writing skills for their kids.
- Discussed voting machines at the schools at the meeting. They would like them removed from the schools. Councilman Zuckerman asked Borough Clerk Sheila Williams to provide an update on the issue.

Mrs. Williams stated that no changes can be made to voting locations until after the 2020 Census. That being said, the point of districting is to make voting accessible for all residents. Also, the preferred locations, as stated in Title 19 or the State statute which governs elections in the State of New Jersey, specifically identifies schools as preferred locations for voting. This is due to the handicap accessibility of these locations. Mrs. Williams stated she has had conversations with the Superintendent and her staff about the possibility of changing locations; however, there are limited options. The firehouse was one option, although it is very close to the First Aid Squad

location. Also, the Senior Center, Library and Community Center are all in the same general area which defeats the purpose of making voting accessible to residents on the other side of Florham Park. Mrs. Williams said she will take it under advisement after the 2020 Census has been completed.

- Someone mentioned the relationship between the Council and the Board of Education at the Board Meeting. I think the relationship is very good. I attend all the Board of Education meetings and the Representative from the Board attends many of our Council meetings. The Mayor is working with the Board of Education to get more money. We have many shared services with the Board. We plow snow for them and they allow us to use their auditorium.

Environmental Commission:

- Will be meeting tomorrow evening at 7:00 p.m. to discuss wetlands at Block 2804, Lot 19, 64 Ridgedale Avenue. They will discuss a letter that they received from the DEP regarding this property.

Councilman Michalowski provided the following report:

Board of Health:

- The Board has received a lot of calls regarding coyotes.

Sewer Utility:

- Sludge dome # 2 is completely operational; #1 is being demolished
- Plant manager has accumulated costs with regard to the recent break on Columbia Turnpike. They are putting together a report for the DEP.
- Plant Manager passed the underground storage tank certification test; two operators will take that same test in the near future.
- There was a power surge that caused a critical control panel malfunction; Skada system.

Water Utility:

- Borough Engineer met with Badger meter systems; looking into remote systems or cellular meter readers so meter readings can be done remotely.
- Watermain break on Brooklake and Ridgedale was repaired.
- Dump trump that was approved will take 9 months to receive
- We have asked the Water Superintendent to produce some data on commercial water readings; we have had trouble with that in the past.

CONSENT AGENDA – RESOLUTIONS

Councilman Carpenter made a motion to approve the following Consent Agenda Resolutions via a single motion of the Council. He asked the Clerk to read them into the record.

- # 18-123 Authorizing Miscellaneous 2018 Budget Appropriation Transfers
- # 18-124 Authorizing a 2018 Budget Appropriation Transfer, Sewer Utility
- # 18-125 Authorizing a DOT Grant for Columbia Tpke & Hanover Rd. Project
- # 18-126 Authorizing Salary Adjustments for Borough Engineer, Chief Financial Officer and Director of Parks and Recreation

The motion was seconded by Councilman Malone.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Cefolo-Pane	X				
Germershausen	X				All yes; with the exception of 18—126, which was a not vote
Carpenter	X				
Malone	X				
Michalowski	X				
Zuckerman	X				
Total	6				

PAYMENT OF VOUCHERS:

Councilman Malone made a motion to pay vouchers in the amount of \$42,235.65. The motion was seconded by Councilman Zuckerman

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Cefolo-Pane	X				
Germershausen	X				
Carpenter	X				
Malone	X				
Michalowski	X				
Zuckerman	X				
Total	6				

PRIVILEGE OF THE FLOOR:

Council President Cefolo-Pane opened the meeting for public comment.

John Winters, 32 Brooklake Road

Mr. Winters stated the he thinks the Board of Education should close the schools instead of moving the Elections out of the schools if they think it is a safety issue. He also stated that on the other hand he thinks t is a plus for children to see the voting process.

Seeing no more members who wished to be heard, Council President Cefolo-Pane closed the meeting to the public

ADJOURNMENT:

On a motion made by Councilman Zuckerman and seconded by Councilman Carpenter, the Council returned to Excecutive Session at 7:30 p.m.

The Council returned from Executive Session at 7:45 p.m.

On a motion made by Councilman Zuckerman and seconded by Councilman Germershausen, the work session was adjourned by a unanimous vote at 7:45 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
November 5, 2018