



Florham Park Borough Council
Thursday, October 3, 2019
Work Session Minutes

Mayor Taylor called the Work Session to order at 6:30 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Carpenter	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Malone	X	
Councilman Michalowski	X	
Councilman Zuckerman	X	

COUNCIL PORTFOLIO UPDATES:

Council President Carpenter provided the following report:

Florham Park First Aid Squad:

- The First Aid Squad is using the County EMT on Thursday and Friday each week

Fire Department:

- There was a 3-alarm fire on Ridgedale Avenue. The FP Fire Department was assisted by various local towns. There were no injuries. Also Lucco Bar set up an aid station and provided food and drinks for the first responders. Thanks to them for that.

- There will be an Open House at Company #1 this weekend. The first part of the day will focus on fire safety; picnic after.
- A Committee has been set up to review the Fire Department qualification ordinance. The standards are very strict and they are going to be revising them.

Mayor Taylor thanked the Fire Department and the local fire companies for the outstanding job at the fire.

Police Department:

- Two new officers began this month and are now on the road
- There have been some recent car burglaries in Florham Park; key fobs were left in the vehicles
- Preparation is underway for safe night out

Department of Public Works:

- All chipping has been completed
- Leaf Collection to start next week

Engineering:

- Milling and Paving the rest of Beechwood Road is tentatively scheduled for 10/7 and 10/8 weather permitting.
- The Contractor for the Columbia/Crescent Road intersection improvement project recently installed all underground wire to all traffic signal foundations, junction boxes, and the Control cabinet. The Contractor is waiting for delivery of the traffic signal structures, control cabinet and equipment. It could be several weeks before the equipment arrives and is installed due to excessive demand.
- The Campus Drive Paving and Intersection Update project has slightly progressed over the past two weeks. Sidewalk and curbing has been installed. Will be working out details of milling and paving with the Contractor and Police over the next few days. The electric upgrades to the Traffic Signal system have yet to be scheduled.
- We have received construction drawings for the Emmett Tennis and Basketball courts. Reviews by Engineering Department and Recreation Department were completed, comments were made, and we are awaiting final submission of Plans and Specifications. Project will be advertised for bid soon thereafter.

Councilman Germershausen provided the following report:

Historic Preservation Commission:

The Little Red Schoolhouse will be holding an “Open House” on the following dates:

- October 7 - 10 am – 12 pm
- October 9 - 10 am – 12 pm
- October 13 - 1 pm – 4 pm
- October 16 - 6 pm – 8 pm

Councilwoman Cefolo-Pane provided the following report:

Senior Citizens:

- Seniors held their annual picnic; it was a nice day with good food and entertainment.
There was a good turnout.
- Seniors had questions about changing their by-laws. They would like to allow non-residents. Attorney Joseph Bell would like to take a look at their by-laws in light of their recent 501 C3 to see if they will have any issues.

Florham Park Gazebo Committee:

- Gazebo Committee meetings will be starting up this month. The Committee will be listening to some demos of bands shortly.

Planning Board:

Florham Park Fitness had a Site Plan Waiver before the board. They filed a change in tenancy. They would like to use the space under CVS, the old Treasure Island. The problem is the amount of parking spaces. There is only one space per 100 square feet allowed. They are going to come back to the Planning Board.

There was a concept review for a continuing care facility on the Green at Park Avenue. It would be a straight rental; room and board. There is currently a similar facility in Bridgewater. They filed an application for a re-zone. There is nothing included with regard to affordable housing.

Administrator Bill Huyler, Construction Official Kevin Guilfoyle and Councilwoman Cefolo-Pane are working on an amendment to the Property Maintenance Code. Mr. Bell has a “draft” copy of the amendment. Mayor Taylor stated that a meeting will be held with the major developers in the Borough possibly before the next Council meeting on October 17.

Councilman Charles Malone provided the following report:

Finance:

Budget process continues; held some budget meetings prior to this meeting. We have been exploring the possibility of self insurance. Credit goes to Bill Huyler, Patrice Visco and Cindy Phillips for exploring this. We will have a broker come in to explain the program at a future meeting.

Recreation:

Councilman Malone stated that he circulated an email through Sheila Williams regarding the Athletic Foundation. The foundation produced a letter regarding the dissolution of the foundation as well as some financial information regarding funds that were given back to clubs that initially contributed to the foundation. It is all spelled out in the letter. Also, if anyone wants to pick-up the reins, they will hand it over. (**The Athletic Foundation letter has been appended to these minutes to become part of the official record per the request of Councilman Malone, as ATTACHMENT A**))

Work on Stoabues trail continues; also will continue to work on signage in the Borough Complex.

Box Car will be coming in for the next meeting! I met with them last week along with Administrator Bill Huyler and Mayor Mark Taylor. We discovered that there are currently places to park in Madison through Box Car. We will hear from them and what they offer at a future meeting.

Councilman Zuckerman provided the following report:

Board of Education:

- The Board presented some test results; language arts were good, scores off by 4% in Math and they will be looking into that.
- The Superintendent of Schools will be presenting information on the referendum on that ballot to Seniors at one of their meetings.

Environmental Commission:

The Commission voted to review Ordinances of other towns related to the use of plastics.

Municipal Pool:

We are still waiting for some of the bills to come in. If we took the bills for this year, we would have excess revenue of around \$16,000.

Councilman Michalowski provided the following report:

Water Utility:

- High/Low Pressure alarm installed at the Well Control Room within the DPW building and has been calibrated. This alarm will be monitored daily and provide redundancy and backup to the existing low water level alarm at the Tower Lane Tank which relies on radio communication. If the new High/Low Pressure alarm initiates, then signal is sent to Police Dispatch, and they will notify Water Superintendent. In addition, a new high/low water alarm for the Tower Lane water tank based on cellular communication technology has been ordered and will be installed by Contractor in near future in order to provide tertiary backup. This alarm and monitor equipment will provide monitor readings directly to Water Superintendent's and on-call person's cell phone. The alarm and accessories have been ordered and we await delivery.
- An inoperable hydrant will be replaced on Hanover Road along Little Duck Day School frontage over the next two weeks.
- A County Road Opening Permit will be submitted to repair a water main break within the southwest right turn lane at the Columbia Turnpike/Ridgedale Avenue intersection.
- Well House at Emmett Park has been painted to match the Recreation Building.
- Well House #2 on Columbia Turnpike will be cleared of vegetation, gutters will be cleaned, and wood trim will be painted over the next two weeks.
- Daily and Weekly Duties completed.
- Water tanks were monitored during the recent fire, and the system performed normally with minimal loss of Tank elevation resulting in no discernable decrease in water pressure during the event.

Sewer Utility:

- Pavement repairs and installation along the driveway and in the parking lot have been completed by a paving contractor.
- Plant crew performed repairs to the Oxidation Ditch #2 including installation of paddles and painting of equipment. Fabricator replaced rusted and deteriorated ditch plates at the paddle motors. Plant Manager is in the process of switching over to Oxidation Ditch #2. Once empty, Oxidation Ditch #1 will undergo same rehabilitation by Plant staff and Fabricators as necessary.
- The Plant staff are continuing with the Jet Truck for maintenance cleaning of sewer lines throughout the Borough.
- We are obtaining quotes to upgrade the existing plant SCADA system. Joe, Dean, Suzanne, and myself have met with at three companies who will provide quotes. Patrice is working with one company to determine Purchasing approval. This week, another Program Logic Controller (PLC) failed, but was replaced. The existing system is considered obsolete after 12 years of service and needs to be upgraded. It is very difficult to find replacement PLC's.
- Daily and Weekly Duties completed.

BOROUGH ADMINISTRATOR:

- The first quarterly newsletter went out. A lot of positive feedback received and residents loved the printed format. We will address some of the issues with the colors and the print.
- Borough Clerk Sheila Williams stated that many of the photographs in the newsletter were taken by Photographer Judi Whiting and were donated to the Borough. Mayor Taylor stated she is a great photographer and said he will thank her for the photographs.

MAYOR TAYLOR:

Mayor Taylor indicated that Pulte Homes is looking for a street name with the letter "h". He handed out a list of names to choose from. After discussion, the Council decided to name the street Hadley Way in memory of Councilman Thomas Hadley, who was a dedicated volunteer in Florham Park for many years most notably serving on the Borough Council for four terms, on the First Aid Squad for many years and on the 4th of

July Committee for 24 years. Mr. Hadley also dressed up as Uncle Sam in the Parade. Mr. Hadley passed away in 2015.

PAYMENT OF VOUCHERS:

Councilman Malone made a motion to pay vouchers in the amount of \$551,792.19. The motion was seconded by Council President Carpenter.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Cefolo-Pane	X				
Germershausen	X				
Carpenter	X				
Malone	X				
Michalowski	X				
Zuckerman	X				
Total	6				

PRIVILEGE OF THE FLOOR

Mayor Taylor opened the meeting to the Public at 7:25 p.m.

Seeing no members of the public who wished to be heard, Mayor Taylor closed the meeting to the public.

ADJOURNMENT:

On a motion made by Councilman Zuckerman and seconded by Councilman Malone the work session was adjourned by a unanimous vote at at 7:25 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
October 9, 2019