



Florham Park Borough Council
Thursday, March 5, 2020
Work Session Minutes

Mayor Taylor called the Work Session to order at 5:45 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Carpenter	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Malone	X	
Councilman Zuckerman	X	
Councilwoman Santoro		X

EXECUTIVE SESSION:

20-57 Resolution to Enter into Executive Session

Council President Malone made a motion to approve Resolution # 20-57 authorizing the Council to enter into Executive Session to discuss the Rodgers Report and the Board of Education matters.

The motion was seconded by Councilwoman Cefolo-Pane.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Malone	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Zuckerman	X				
Santoro				X	
Total	5			1	

Council returned to open session at 7:05 p.m. Mayor Taylor asked CFO Patrice Visco to proceed with her overview of the 2020 Municipal Budget.

CFO BUDGET PRESENTATION

Revenues:

- We are anticipating \$1,000,000 more in fund balance for only 2020 to fund some large capital projects. Mainly a new heating system for Borough Hall.
- We are backing off \$75,000 from our Sewer fund balance. We should be completely backed off of anticipating Sewer fund balance in the next 4-5 years.
- All of our revenues were up in 2019 so we were able to anticipate the same as 2019 or more.
- Our UCC revenues continue to exceed budget and we saw a significant increase in hotel tax due to the opening of the Archer Hotel.

Expenses:

- Our 1/3 mil requirement to fund the Library only went up 1% this year
- Our PERS employer pension contribution went down this year
- Our PFRS employer contribution went up slightly this year
- We received a large recycling tonnage grant that will be used to offset our recycling budget; therefore, expenses actually went down from 2019

For the average assessed home in Florham Park of \$662,237 the municipal tax increase will be 2% or \$55.73 for 2020.

APPOINTMENTS

Councilman Zuckerman made a motion to appoint Kristen Rowe to the Pool Advisory Committee. The motion was seconded by Councilman Germershausen

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Malone	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Zuckerman	X				
Santoro				X	
Total	5			1	

COUNCIL PORTFOLIO UPDATES:

Council President Malone provided the following report:

Finance:

- Council President Malone thanked CFO Visco for a great presentation.
- The Borough tennis court and basketball court rehabilitation has started although the cost was reflected in a previous budget.
- Regarding self insurance; it requires a 3 person Councilmember committee. We should think about who should serve on that.

Recreation:

Council President Malone deferred to Recreation Director John Timmons for a quick update.

Parks & Recreation Director John Timmons provided the following information:

- A Mets trip is scheduled for June
- New Pilates and Yoga sessions will be rolled out soon.
- In the planning stages of a summer basketball league; last year we had 90 kids
- May 30th is the date the new courts are scheduled to be finished

Miscellaneous:

Council President Malone had asked if could can post in the Newsletter that there is no overnight parking.

Councilman Germershausen provided the following report:

Historic Preservation Commission:

- The Little Red Schoolhouse will be open on Saturday, March 7 from 9 am-3 pm

Morris County Freeholders:

- Morris County Freeholders announced that they will be working on road improvements and bridge repairs in 2020
- Freeholders recognized DayTop as a specialty adolescent treatment provider. They would like to develop a cost based reimbursement mechanism. They were in jeopardy of closing. This facility has helped people with addiction for over 30

years and also has a program for people with mental illness. The Freeholders approved 94,000 for the Safe Haven Program.

Councilman Carpenter provided the following report:

Florham Park First Aid Squad:

- First Aid Squad is looking to raise \$120,000 for powerlift stretchers. Borough Administrator Huyler discussed it with the CFO and decided the maximum they could give this year would be \$10,000. If the Council agrees, we can inform them.

Councilman Zuckerman made a motion to approve providing the First Aid Squad with \$10,000 toward the purchase of the stretchers. The motion was seconded by Councilman Carpenter.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Malone	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Zuckerman	X				
Santoro				X	
Total	5			1	

Fire Department:

- New fire truck is due in at the end of April
- Plans for an open house are in full swing

Police Department:

- Advertising for the Junior Police Academy began yesterday

Department of Public Works:

- Used very little salt this year due to a mild winter
- Department changed their uniform company which will result in a 35% savings
- Department currently working on fields
- Acquired two trucks from the County; they will be going into service shortly

Engineering:

- Columbia/Crescent Road Intersection- NJDOT has been requested to inspect the project which we received a NJDOT grant. The only outstanding item is the training for the Opticom Pre-Emption system. We are awaiting 4 transmitters to be installed in vehicles before we schedule training.
- Campus Drive punchlist items have been completed. Since a NJDOT grant was received for this project, pavement cores will be taken and results are pending.
- Halecon has demolished the tennis and basketball courts. They have proposed an alternate lighting system at no cost increase to the Borough. Musco LED lighting is proposed and is under re-design. Pavement test pits in tennis court have yielded thick pavement courses that will allow milling, using the millings as subbase, and receiving a significant credit for the elimination of the proposed stone subbase.
- Mr. Sgaramella reviewed a 30% design submission for lower Park Street. Due to lack of right-of-way and location of JCP&L overhead utilities along certain portions of the road, the road width will vary from 18' to 24'. Currently it is approximately 16' wide. I've asked our Road Design Consultant to finish up the plans for a bid advertisement in the Spring.
- Mr. Sgaramella contacted and scheduled a meeting with Schifano Paving to review roads that will be milled and paved this year by the Morris County Co-Op contractor. Hopefully, they can be scheduled early this year in April or May due to the moderate winter. The following roads and parking lots will be paved by this Morris County Co-Op Contractor:
 - Annabelle Lane
 - Lovey Drive
 - Crescent Road (Hanover to Gregory)
 - Insley Road
 - Riverside Drive (Burnside to Rockwood)
 - Lincoln Avenue
 - Corey Road
 - Decker Lane
 - Borough access road from Elm Street to Emmett Park and lower Emmett parking lot.

Councilwoman Cefolo-Pane provided the following report:

Planning Board:

- A Planning Board meeting was held on the 24th, which was a continuation of the Toll Brothers at the Sisters of Charity. The presentation was mostly done by the traffic expert. It came to light that they never included Pulte in their traffic study, so we received a new one today. That matter will continue.

Senior Citizens:

- Seniors Club held an Executive Board meeting yesterday, March 4
- Pat & Paul Chase inquired about a Coronavirus presentation
- Mayor Taylor stated he would be holding a senior luncheon on March 25 at the Senior Center

Councilman Zuckerman provided the following report:

Board of Education:

- They began awarding contracts for the school renovation and will continue to until all contracts have been awarded.

Environmental Commission:

- The Commission is still working on the single use plastic Ordinance and hopes to have something to the Council soon.

CONSENT AGENDA RESOLUTIONS

- # 20-58 Authorizing the hire of a Dispatcher, Florham Park Police
- # 20-59 Authorizing the hire of an Assistant, Building Department
- # 20-60 Authorizing a Temporary Municipal Budget

Council President Malone made a motion to approve the Consent Agenda resolutions via a single motion of the Council. He asked the Borough Clerk to read them into the record.

The motion was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Malone	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Zuckerman	X				
Santoro				X	
Total	5			1	

PAYMENT OF VOUCHERS:

Councilman Malone made a motion to pay vouchers in the amount of \$175,311.60. The motion was seconded by Councilman Carpenter.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Malone	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Zuckerman	X				
Santoro				X	
Total	5			1	

Administrator Huyler stated he received a sign request for 17 Hanover Road. If all Council members were good with that he would give them the okay. It is 18 x 24. The Council stated they were okay with the sign.

Mayor Taylor opened the meeting to the Public at 7:55 p.m. Seeing no members of the public who wished to be heard, he closed the meeting to the Public.

ADJOURNMENT:

On a motion made by Councilman Zuckerman and seconded by Councilman Carpenter , the work session was adjourned by a unanimous vote at at 7:58 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
March 17, 2020