



**Borough of Florham Park
Borough Council Meeting Minutes
January 21, 2021
Held Via Zoom**

Mayor Taylor called the Regular Meeting of the Borough Council to order at 6:30 p.m. He asked the Clerk if the requirements of the Open Public Meetings Act had been met. Borough Clerk Sheila Williams stated that adequate notice of the meeting had been made within the guidelines for public meetings by the State of NJ during the Pandemic. Information on how to access the meeting, which was previously advertised at the beginning of the year in the annual legal notice, were provided to the public regarding in accordance with State guidelines.

Mayor Taylor asked the Borough Clerk to call the roll as follows:

Governing Body Member	Present	Absent
Mayor Taylor	X	
Council President Santoro	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Zuckerman	X	

Additional Borough Officials present were Borough Clerk Sheila Williams, Administrator William Huyler and Borough Attorney Joseph Bell.

Pledge of Allegiance:

Mayor Taylor led the Salute to the Flag.

Opening Statement by Mayor Taylor:

Mayor Taylor stated that the meeting was being recorded; therefore, anyone who did not wish to participate could elect to drop off at any time.

Mayor Taylor asked the Borough Clerk if the requirements of the Open Public Meetings act had been met. Mrs. Williams stated the Borough was in compliance with the requirements.

MINUTES FOR APPROVAL

Mayor Taylor asked for a motion to approve the following meeting minutes:

- Minutes of the December 10, 2020 Regular Meeting
- Minutes of the January 7, 2021 Annual Reorganization Meeting

Councilman Germershausen made a motion to approve the minutes as stated above.

The motion was seconded by Councilman Zuckerman

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X		X		Abstained from 12/10/20 minutes
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

BOROUGH COUNCIL PORTFOLIO UPDATES:

Council President Kristen Santoro provided the following report:

Water Utility:

- Well Rehabilitation and Transmission Project- Awaiting the NJDEP Wetland Permit paperwork which is moving through the system. We have been told that it has been approved. We are coordinating pressure testing with NJAW of the 10" DIP pipe that the Borough will be purchasing the rights from NJAW. This pipe runs from Ridgedale Avenue to the south side of the ASCO building.
- Water Meter replacement project- A kick-off meeting was held with National Metering Services, Core & Main, and Borough representatives on 12/8. Notification letters were sent to NMS to assign reference numbers and pins in their project management software system. Once done, the Notification letters will go out to residents impacted by project to sign up and schedule through telephone or electronically through National Metering Services's internet portal to schedule a meter replacement starting after March, 2021. The AMI antenna equipment is delivered and will be installed later this month or early February. This AMI antenna will read the new meters electronically to reduce the manpower commitment of manually read the meter. New meters have been purchased and are being stored at National Metering Services's warehouse and await installation. Eventually, all of the Borough's meters will be replaced and operate on this new system.
- Water Personnel attended extended GIS training this week with Sewer Personnel. Operators will be responsible to build a database of information, work and maintenance documentation on both the water distribution and sewer collection pipe infrastructure. This information will go into an Asset Management Plan to be submitted to the NJDEP on an annual basis.
- Water Tank Rehabilitation Design Project- Nothing new.
- Daily and Weekly Duties completed.

Sewer Utility:

- NJDEP Wetland Permit was received for the Carriagan Lane/Burnet Road Sewer and Sewer Pump Station project. Letters to residents will be going out this week. Engineering Department will be helping out the Design Engineer to obtain sewer invert elevations at each home so that they can finalize their design.
- The SCADA upgrade project continues. It is in the final stages of completion.
- Sewer Staff did the following over the past two weeks:

- New Control Panel for the Ridgedale Pump Station is installed. An emergency pump repair was also performed at the Ridgedale Pump Station.
- New sodium hypochlorite sump pumps have been installed. Hypochlorite lines have also been repaired/replaced.
- New re-circulating pump installed for DAF #1.
- New explosion proof motors for both DAF #1 and DAF #2 have been installed and are online.
- New polymer pump and motor has arrived and is currently in the design phase as we are fabricating a new stand and pvc piping.
- Final quotes have been received for the Laboratory rehabilitation and updates to conform with future NJDEP testing parameters.
- Digester Sludge Pump was repaired.
- Sewer Dept. used the CUBE to video a stormwater line on Woodcrest and Circle Roads. Blockages were found and jetted clean.
- Water Personnel attended extended GIS training this week with Sewer Personnel. Operators will be responsible to build a database of information, work and maintenance documentation on both the water distribution and sewer collection pipe infrastructure. This information will go into an Asset Management Plan to be submitted to the NJDEP on an annual basis.
- Daily and Weekly Duties completed.

Florham Park Library:

- The Library and Committee nominations were made and voted on by the team. No changes were made.
- 2020 Library statistics were as expected for a Pandemic Year
- A 3-year strategic plan was approved as well
- Auto renewals are taking place and library fines have been reinstated
- The loan period for the Children's room has been extended to 28 days
- Nancy is currently laying the groundwork to streamline communications with staff to modernize the day-to-day operations.
- A posting for a PT Community outreach library assistant is currently open; it can be applied for online

Florham Park Board of Health:

- The next Board of Health meeting will be held virtually on February 10th at 7 pm.
- The Board of Health advises visiting the NJ COVID and the Morris County COVID information pages frequently, as the information is fluid and rapidly changing.

- At this time you can only register online for the vaccine so there may be elderly relatives and neighbors that might need help registering. There is a hotline coming that should be staffed by 1/25.

Councilman Germershausen provided the following report:

Gazebo Committee:

The Gazebo will hold their first meeting of the year on February 4, 2021.

Councilwoman Cefolo-Pane provided the following report:

Seniors/AARP:

- Seniors Club still not holding any in person or Zoom meetings.
- The AARP still holding Zoom meetings on the 3rd Tuesday of each month
- I discussed the vaccine roll out with regard to Senior Citizens. I had received several inquiries from senior citizens regarding the process. There is a lot of confusion regarding the roll out. It is difficult when the roll out is entirely an electronic platform when the target audience for Phase 1B is the elderly; probably the largest audience that don't have the electronic capability. I spoke to Administrator Bill Huyler about what we can do to help them. We thought that maybe we can have someone act as an interface to get them access. The only problem is that each person needs their own email address. The registration process is really just a pre-registration. You enter into the portal and you get confirmed that you registered. After that you will be contacted by email to get information on your appointment. They changed the criteria for the 1B category to 65 years old which also caused some confusion. The distribution center for Morris County will be the old Sears location in Rockaway Mall. Summit Medical Group also sent an email to its patients which caused more confusion. They had a hotline where patients of Summit Medical could call and sign up for the shots; however, it is now shut down because they do not have any more vaccines. You can also get shots from various locations if you have veteran's benefits. Lyons Hospital is one of those locations.

Mayor Taylor stated he is expecting updated information from the Governor's Office and would provide that to Councilwoman Cefolo-Pane when he receives it.

Planning Board:

- The Planning Board held their reorganization meeting. Mike DeAngelis is Chair and Jane Margulies is Vice-Chair; no changes there.

- The next meeting was due to be held on Monday; however, there was nothing for the Agenda so it has been cancelled.

Historic Preservation Commission:

- The Commission will hold its first meeting of the year next week.

Construction Department:

Councilwoman Cefolo-Pane stated she received a complaint regarding a construction site on Kice Road. They were concerned about soil being moved. Kevin Guilfoyle found out that the soil was being moved to another site in town; therefore, it was within the allowed parameters.

Construction Official Kevin Guilfoyle stated the Construction Office remains busy. Zoning Officer Janet Doherty had been making a list of things in our Ordinances that need to be changed.

Councilman Carpenter provided the following report:

Engineering Department:

- Columbia/Hanover Intersection: Contractor informed me this week that most material has been received for the Traffic Signal equipment for this intersection. He will install once all equipment is received.
- Columbia/Park Street- Reviewing County plans for this intersection. It will consist of a new jughandle island with additional pedestrian facilities and traffic signal components to allow Hearthwood and Park Street residents to cross Columbia and get on the southern side of Columbia. This project is slated to start in late Spring or Summer.
- Park Street (north)- Gas company has finished service relocations, and the Tree Removal company has finished removing trees over the past 3 weeks. Contractor due to return this week to progress as much as possible, weather permitting.
- Engineering Department has finished field survey and is designing the sidewalk, driveway apron, and roadway improvements along Briarwood Road from Ridgedale to Cathedral Avenues. This portion of the project will be added to the County's planned Ridgedale/Briarwood Intersection Improvement Project and will be bid together. This project is scheduled to start late spring or summer.

Police Department:

- The PD had seven members of the Department infected with COVID-19. They are all healthy and back to work.
- The PD is working with vendor Motorola for an upgrade to their video surveillance system.

Department of Public Works:

- Richard French retired after 16 years of service.
- Upgrades to the Environmental Center will begin this week.
- A new catch basin truck has been ordered and will be delivered in the spring.
- They are working on getting heat in a couple of the garages so they can keep materials with fluids in them in there.
- They completed stump removal around Cathedral so the sidewalk could be repaired.
- 3,000 work orders have been entered into the system with a 95% completion rate

First Aid Squad:

- The Squad has been a bit stressed due to COVID issues and membership issues. There are members who have ridden over 100+ hours, which is 4 or 5 shifts per week. After this is all over, there needs to be some recognition by the Borough to these members.
- There are currently five EMT's in training and three drivers in training.

Fire Department:

- There is one new member on the agenda who is being appointed and there is one more in the pipeline.
- This month we had 20 calls, with an inordinate amount of serious calls for things like motor vehicle accidents and some fires.
- The Department has gone back to online training.
- We are not holding meetings at the Firehouse due to COVID-19.
- Two members have tested positive for COVID-19 and are in the protocol.

Councilman Malone provided the following report:

Finance:

- The Budget Committee is due to meet on February 1st to work on the 2021 budget. Patrice will have budget books out to the Council in mid-February.
- The game plan is to introduce the budget at the March 18th meeting with adoption to be potentially at the April 15th meeting.
- The Borough received \$137,000 from the Local Government Emergency Fund. The monies will offset salaries paid for the last two weeks of March 2020.

Recreation:

Councilman Malone asked Recreation Director John Timmons if he had anything to report on. Mr. Timmons stated:

- Little League and Soccer and girls softball registration are underway.
- Florham Park is going to partner with Hanover Township and East Hanover for girls lacrosse. That registration is also underway
- Working on men's softball. That registration should be opening up by the end of January.
- We have started planning some camp trips and are working on what camp is going to look like this year.
- The School district doesn't want any outside entities using their facilities, so Recreation Basketball was cancelled for the year.

Councilman Zuckerman provided the following report:

Board of Education:

- Councilman Zuckerman attended a Zoom meeting of the Board of Education. The main topic was a curriculum update.
- The schools will be receiving some grant monies from the State for some of their programs.

Environmental Commission:

The next meeting will be held on Tuesday, January 26th. This will be virtual.

Municipal Pool:

- An Ordinance is on the agenda tonight establishing pool fees for 2021 season.
- There have been many great suggestions for the pool from the Pool Advisory Committee. John Timmons and I are currently reviewing them. Some items can be implemented this year and some will have to wait until next year.

APPOINTMENTS:

FLORHAM PARK FIRE DEPT.

Councilman Carpenter made a motion to appoint Joseph Dephillips as a regular Firefighter in the Florham Park Fire Department effective immediately. He is a lifelong, home grown resident who I believe both Charlie and myself coached in baseball. It is nice to see this volunteerism.

The motion was seconded by Councilman Zuckerman.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

ORDINANCES FOR FIRST READING

- # 21-1 Amending & Supplementing Chapter 213, Stormwater Management Requirements & Controls

Council President Santoro read the following Ordinance # 21-1 by title as follows and moved to present the Ordinance by for Introduction on First Reading

BOROUGH OF FLORHAM PARK
COUNTY OF MORRIS, STATE OF NEW JERSEY
ORDINANCE # 21-1

AN ORDINANCE OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF FLORHAM PARK IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 213 OF THE CODE OF THE BOROUGH OF FLORHAM PARK ENTITLED “STORMWATER MANAGEMENT REQUIREMENTS AND CONTROLS”

The motion was seconded by Councilman Carpenter.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

Council President Santoro stated that the above Ordinance was introduced and read by title at this Council meeting held January 21, 2021. She further stated that the Council would consider this Ordinance for a second reading and final passage on February 18, 2021 at 6:30 p.m. prevailing time via a Remote Zoom meeting. She asked the Borough Clerk to publish the proper notice and to post the ordinance on the bulletin board in the Municipal building.

Council President Santoro moved for approval of the Ordinance on first reading.

The motion was seconded by Councilman Carpenter

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

➤ # 21-2 Establishing Summer Program Fees For 2021

Councilman Malone read the following Ordinance # 21-2 by title as follows and moved to present the Ordinance for First Reading:

**BOROUGH OF FLORHAM PARK
MORRIS COUNTY, NEW JERSEY
ORDINANCE # 21-2**

**AN ORDINANCE ESTABLISHING SUMMER PROGRAM FEES FOR THE YEAR 2021 IN THE
BOROUGH OF FLORHAM PARK**

The motion was seconded by Councilman Zuckerman.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

Councilman Malone stated that the above Ordinance was introduced and read by title at this Council meeting held January 21, 2021. He further stated that the Council would consider this Ordinance for a second reading and final passage on February 18, 2021 at 6:30 p.m. prevailing time via a Remote Zoom meeting. He asked the Borough Clerk to publish the proper notice and to post the ordinance on the bulletin board in the Municipal building.

Councilman Malone moved for approval of the Ordinance on first reading.

The motion was seconded by Councilman Carpenter

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

➤ # 21-3 Establishing Municipal Pool Fees for 2021

Councilman Zuckerman read the following Ordinance # 21-3 by title as follows and moved to present the Ordinance for First Reading:

**BOROUGH OF FLORHAM PARK
COUNTY OF MORRIS, STATE OF NEW JERSEY
ORDINANCE # 21-3**

AN ORDINANCE AMENDING CHAPTER 216 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF FLORHAM PARK TO REVISE REGISTRATION FEES FOR THE 2021 FLORHAM PARK MUNICIPAL POOL

The motion was seconded by Councilman Germershausen

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

Councilman Zuckerman stated that the above Ordinance was introduced and read by title at this Council meeting held January 21, 2021. He further stated that the Council would consider this Ordinance for a second reading and final passage on February 18, 2021 at 6:30 p.m. prevailing time via a Remote Zoom meeting. He asked the Borough Clerk to publish the proper notice and to post the ordinance on the bulletin board in the Municipal building.

Councilman Zuckerman moved for approval of the Ordinance on First Reading. The motion was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

CONSENT AGENDA –RESOLUTIONS FOR APPROVAL

Council President Santoro made a motion to approve the presented Resolutions via a single motion of the Council. She asked the Borough Clerk to read the Resolutions into the record. All Resolutions listed below are appended hereto.

- # 21-24 Authorizing Borough Engineer Fees and an Annual Stipend

- # 21-25 Authorizing Provision of a Loan Pursuant to the Affordability Assistance Program, 1 Hadley Drive, Unit 104, Florham Park
- # 21-26 Authorizing Provision of a Loan Pursuant to the Affordability Assistance Program, 1 Hadley Drive, Unit 204, Florham Park
- # 21-27 Authorizing a 2021 Temporary Municipal Budget
- # 21-28 Appointing Paul McGann to the Position of Fire Official

The motion was seconded by Councilman Carpenter

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

PAYMENT OF VOUCHERS:

Council President Malone read a summary of the current bills list and made a motion to approve it in the amount \$717,016.48. The motion was seconded by Councilman Zuckerman.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

PRIVILEGE OF THE FLOOR:

Mayor Taylor opened the meeting to the public.

The following members of the public wished to be heard:

John Winters, 32 Brooklake Road

Mr. Winters had the following questions/comments:

- Mr. Winters asked Borough Engineer Sgaramella if Ordinance 21-1 would cause our sewer fees to increase?

Mr. Sgaramella stated that they are tightening some of the rules regarding stormwater runoff from sites and that embodies everyone in New Jersey. It won't have an impact on fees.

- Mr. Winters stated PS&G has a construction project on Brooklake, Cathedral and Briarwood. Are there any plans to do any cracks down by us?

Generally we do some crack sealing and road striping. This year I don't have a lot for road striping, but will consider that.

- Mr. Winters asked about the Resolutions for COAH Loans. Are these two different ones from last month's agenda?

Mayor Taylor stated they are two new ones.

- Mr. Winters asked where we stand on the ASCO property?

Mayor Taylor stated that he had spoken with the Planning Board Attorney yesterday. They indicated a contract will be signed very shortly with a contractor. As we move forward we will provide more information on that.

- Mr. Winters asked if there was any action on the Sister's of Charity land?

Mayor Taylor stated the Borough is currently entangled in a lawsuit with Morris Township.

ADJOURNMENT:

It was regularly moved by Councilman Zuckerman and seconded by Councilwoman Cefolo-Pane that the meeting be adjourned at 7:15p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
January 27, 2021