



Florham Park Borough Council
September 2, 2021
Work Session Minutes

Mayor Taylor called the Work Session to order at 6:31 pm, and asked the Deputy Clerk for a roll call:

Governing Body Member	Present	Absent
Mayor Taylor	x	
Council President Santoro	x	
Councilman Germershausen	x	
Councilwoman Cefolo-Pane		x
Councilman Carpenter	x	
Councilman Malone	x	
Councilman Zuckerman	x	

Additional Borough officials in attendance were: Borough Administrator William Huyler, Borough Attorney Joseph Bell, and Deputy Clerk Maryann Lang.

The Pledge of Allegiance was recited. Mayor Taylor asked for a moment of silence, in memory of the people lost this past week due to Hurricane Ida.

The statutory requirements of RS 10:4-1, Open Public Meetings Act, were met.

Council Portfolio Updates:

Council President Santoro provided the following report:

Water Utility:

- Well rehabilitation and transmission project:
Contractors are continuing with shop drawing submittals. For the well rehabilitation project, the interior of the well house has been cleaned and painted. The existing pump has been pulled for a rebuild. However, due to condition, it appears it will have to be replaced. Water facilities were toured with the contractor to determine SCADA needs for each facility this past week. Generator will have a multi-month lead time.

Water Utility (continued):

- Well rehabilitation and transmission project (continued):
For the well transmission line project, contractor has pipe and equipment on site and should be starting shortly. Progress meeting to be held today. Borough Engineer, Michael Sgaramella commented that the project should be starting on 9/9. Mayor Taylor asked if they will be starting at the Park Avenue side or Ridgedale Avenue side. Mr. Sgaramella responded that it will start on the Ridgedale side.

Mayor Taylor commented on the gate issue on Rock GW site. He has reached out to the President twice, with no response. It will need to be decided whether to close the gate, and not allow anyone to use it. Or, make repairs and charge them. He asked Mr. Sgaramella to please follow up on this matter.

- Water meter replacement project:
National Meter Services responsible for installing the 1,442 permanent residential meters. Approximately 838 meters have been replaced at this time. Water Department staff has attended training classes.
- Water tank rehabilitation design project:
Updating leases with cellular carriers to relocate their antennas. Meeting scheduled next week with Joe Bell and Chief Financial Officer (CFO), Patrice Visco.
- Municipal pool:
Permanent repair around balance tank for pool is scheduled for September, after the pool closes for the season.

Sewer Utility:

- Colliers Engineering working on the study for the generator upgrades and the new clarifier design.
- Carrigan Lane/Burnet Road sewer and sewer pump station project:
Project under final design. Once complete, a treatment works approval will have to be permitted from the NJ Department of Environmental Protection (NJDEP).
- Beechwood Road/Elmwood Road cured-in-place lining project:
Sewer staff completed video updates within the development. Proposals have been received, from two design consultants, to complete the plans and specifications for this sewer pipe lining project. Project is scheduled for next Spring.
- The cured-in-place pipe lining project at Spring Garden Lake is completed. Project closeout continues.

Library:

The library will apply for a mini grant to help purchase eight laptop computers. Computers to be used for instruction, programming, and for use by patrons while in the library. The computers will not be checked out. The mini grant will also be used for: laptop charging

Library (continued):

and storage cabinet; hiring of part time technology person; and help pay for 2022-2023 Linked In learning subscription.

Board of Health:

The Board of Health will have in an person meeting on 9/8.

Councilman Germershausen provided the following report:

Gazebo Committee:

The proposed 2022 concert dates will be 6/5, 6/12, 6/19, 6/26, 7/10, 7/17, 7/24, and 7/31. At the last meeting, looked at several different bands.

The Committee is requesting \$2,000.00 to go towards renovation of the concert trailer for 2022. Mr. Huyler commented that he will look into whether the work could be done in house.

New audio services contract – two possibilities are Big Noise Audio and Sterling Audio Services.

New food vendors. Have had issues with vendors stating they will attend concerts, and then not attend. Would like to see this addressed in contracts.

Councilwoman Cefolo-Pane was absent, no report provided.

Councilman Carpenter provided the following report:

Police Department:

The Florham Park Police Department is the first Police Department in Morris County to complete the mandated twenty hour “Use of Force” training program. This reiterates their commitment to the community, as well as mission to be the best trained, most professional Police Department in Morris County.

The Police Department assisted several out of town individuals that were stuck in vehicles due to Hurricane Ida. Provided assistance in getting to hotels.

First Aid Squad:

Still covering all shifts with combination units.

Department of Public Works:

Money from auction has been used to order equipment. Anticipate delivery of the new recycling compactor in November.

Fire Department:

No significant calls. The Department assisted with eight pump-outs due to the storm.

Engineering:

- Columbia Turnpike/Park Street intersection improvement project:
Contractor has completed all of the curb, sidewalk, and traffic signal foundation work. The traffic signal equipment has been ordered. A long lead time is anticipated. The concrete work had to be completed prior to the County paving Columbia Turnpike, from James Street westward this year. However, the County has now been delayed due to budget concerns.
- Briarwood Road & intersection improvements:
Preconstruction meeting held on 8/17, ready to start week of 8/30. Contractor is hopeful to complete curb and sidewalk work at eastern end of Briarwood Road prior to school opening. If not, the contractor will make provisions for pedestrians to access Briarwood School driveway on Briarwood Road. Notifications to the residents, and the school, will go out next week. Traffic signal equipment shop drawings have been reviewed and released for ordering. NJ Department of Transportation (NJDOT) grant of \$350,000 is involved.
- Borough Hall HVAC improvements:
A mandatory pre-bid meeting was held on 8/18. Several HVAC contractors, and subcontractors, were present. Bid opening was scheduled for 9/2. Due to the State of Emergency, it was postponed to 9/8.
- Council approval resolutions were submitted to the NJDOT for two projects for 2022 NJDOT Local Aid funding, thus completing the submission of the grants. Project #1 is Dellwood Drive, Woodbine Road, Puddingstone Way, Rustic Court, and Timber Court for milling and paving, sidewalk reconstruction, and associated curb work. Project #2 is Manker Drive, Totty Court, Farr Lane, and Murphy Circle for milling and paving, base pavement repairs, sidewalk repairs, and associated curb work. Grant awards are usually in October or November.

Councilman Malone provided the following report:

Finance:

Finance has begun the budget process for 2022. Ms. Visco and Mr. Huyler will be meeting with Council members.

Ms. Visco held a note sale on 8/19, for the financing of the well transmission rehabilitation project. There were three bidders. Bank of New York was the lowest responsible bidder at 1.25% on the \$1.5 million dollar note.

Recreation:

Day camp has concluded successfully. It was smaller this year, but in person and with COVID protocols in place. John and Tammy did a terrific job.

Recreation (continued):

Working on a possible logo for Volunteer Park Field. The plan is to prepare a draft with a field tech company, and bring it to the Recreation Committee next week. Will come back to Council with a recommendation from the Recreation Committee.

The Recreation Department is assisting with the town wide garage sale scheduled for 9/4.

Councilman Zuckerman provided the following report:

Board of Education:

The President of the Board of Education read a statement issued from the State regarding mask requirements and vaccination. The Superintendent stated that the six feet social distancing requirement has been reduced to three feet.

The Board has approved several change orders for the renovation. Three of six bathrooms at Ridgedale Middle School have been finished. There may be an issue with a temporary certificate of occupancy. The solar bids are due by 10/14.

A three year contract has been approved by the teacher's union.

Environmental Commission:

Will meet next week.

Municipal Pool:

The emergency resolution for the pool utility is back on the consent agenda, due to not enough Council members at the last meeting for a vote.

John Timmons is looking at hiring enough lifeguards to keep the pool open until 9/12. Mr. Timmons added that staffing is becoming very challenging, but the pool will be open until 9/12.

Before moving on with the meeting, Mayor Taylor expressed his thanks to Police, Fire and Department of Public Works (DPW) for all of their assistance during the storm. He also commented that the closing on the Elm Street Property, behind the former sewer plant at Rock GW, was last week. The property now belongs to the Borough of Florham Park.

Consent Agenda – Resolutions of Approval:

Council President Santoro made a motion to approve the following Consent Agenda Resolutions, and the motion was seconded by Councilman Carpenter.

- #21-124 **Emergency Resolution for Pool Utility**
- #21-127 **Authorizing Hire of a Fire Inspector**

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	x				
Germershausen	x				
Cefolo-Pane				x	
Carpenter	x				
Malone	x				
Zuckerman	x				
Total	5			1	

Payment of Vouchers:

Councilman Malone made a motion to approve the current bills list in the amount of \$6,894,156.40. The motion was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	x				
Germershausen	x				
Cefolo-Pane				x	
Carpenter	x				
Malone	x				
Zuckerman	x				
Total	5			1	

Privilege of the Floor:

Before opening the meeting to the public, Mayor Taylor asked Mr. Huyler if there was anything else for discussion.

Mr. Huyler responded that the entrances to the municipal building were redone by the DPW. They did a very good job and saved us thousands of dollars.

Ms. Santoro commented that she is receiving inquiries regarding the compactor cards. Mr. Huyler responded that residents may go to the Recreation Building to get them. The cards will probably be in use by the first of the year.

Ms. Lang reminded Mayor Taylor about the request, from the Shakespeare Theatre, regarding using their outdoor stage on Vreeland Road. The Theatre is proposing to hold four outdoor shows in October. There was discussion that the Theatre did a good job last year with shows held at this venue. Inspectors found everything in order. It was also discussed that the Theatre may apply for the one day social affair permit, through the NJ Division of ABC.

Councilman Zuckerman made a motion to approve the request, which was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	x				
Germershausen	x				
Cefolo-Pane				x	
Carpenter	x				
Malone	x				
Zuckerman	x				
Total	5			1	

Mr. Zuckerman asked if there was a time limit on extended outdoor dining. There was discussion that it has worked well, and can continue. It may need to be revisited if things change with COVID.

Mr. Taylor opened the meeting to the public at 6:55 pm. The following members of the public wished to be heard:

John Winters, 32 Brooklake Road:

Mr. Winters stated that there have been issues with people not cleaning up after using Volunteers Field. Is there an action plan? Mr. Malone responded that this matter will be addressed when they have the discussion regarding the proposed field logo.

Mr. Taylor closed the meeting to the public at 6:57 pm.

Adjournment:

On a motion made by Councilman Zuckerman, and seconded by Councilman Germershausen, the work session was adjourned by a unanimous vote at 6:58 pm.

Respectfully submitted,

Maryann C. Lang, RMC
Deputy Clerk
September 2, 2021