



**Florham Park Borough Council**  
**Thursday February 3, 2022**  
**Work Session Minutes**

Mayor Taylor called the Work Session to order at 6:30 p.m. He asked the Deputy Borough Clerk for a roll call:

Governing Body Member	Present	Absent
Mayor Taylor	X	
Council President Carpenter	X	
Councilman Germershausen	X	
Councilman Malome	X	
Councilman Zuckerman	X	
Councilwoman Santoro	X	
Councilman Marchal	X	

Mayor Taylor asked Deputy Clerk Maryann Lang to enter into the minutes that the statutory requirements of RS 10:4-1, Open Public Meetings Act have been met.

**COUNCIL PORTFOLIO UPDATES:**

**Council President Carpenter provided the following report:**

**Engineering:**

- Columbia/Park Street Intersection Improvement Project- Awaiting delivery of traffic signal components. We are being told possibly end February or beginning of March.
- Briarwood Road & Intersection Improvements- Traffic signal components delivered and partially installed this week.
- Elm Street Road and Drainage Improvement Project- Design of the project is 90% complete. Display boards being created for a future public meeting for the Elm Street residents in February. Project is scheduled to go out to bid next Spring NJDOT grant funding is involved (\$411,700).

- Drainage Study at Farr Lane & Murphy Circle- GPI Consultants will complete Hydraulic Study with Plan depicting flood elevations. This will present the relationship of flood elevations for different storm events with the fixed floor elevations of 27 Farr Lane which has a history of flooding at its lower floor. Easement descriptions have been forwarded to the Borough Attorney for creation of Easement Agreements between the Borough and two nearby residents that have a drainage ditch within their property.
- Starting to finalize Road Capital Projects for 2022. A large portion of the capital will be designated to the Elm Street Improvement Project. Plan on using the Morris County Cooperative for paving in the Spring.

#### Police Department:

- Police Department purchased 3 new patrol vehicles with combined funds from the 2021 budget and the temporary 2022 budget.
- The IT Department is working on a new private fiber network that will connect Borough Hall including Volunteers Park, Fire Company #1 Project details are being worked out to be submitted to the Council for review.

#### Department of Public Works:

- Winter projects are underway in Borough Hall and the DPW garage.
- DPW painted the Finance Office and assisted with cleaning and reorganization of some areas in the Borough

#### Recycling:

- We have begin to submit data to the NJDEP for a Recycling tonnage Grant. Grants are offered to Municipalities to enhance their waste reduction and recycling efforts;

#### Florham Park First Aid Squad:

- Moving toward licensure; expect that for sometime in June
- Will be getting new members in the coming weeks
- Beginning to replace Rate 63, which is over 15 years old.
- New lift stretchers will be installed later this month

#### Councilman Gernershausen provided the following report:

#### Historic Preservation Commission:

- On Wednesday, January 26 the first meeting of the year was held via zoom.

- Commission held election of officers. Rosemary Picone is secretary, Patrick Dolan is Vice President and Suzanne Herold is Chair.
- Commission discussed Pathways to History. Sunday May 1<sup>st</sup> from 12-4 pm.
- Schoolhouse is mandated to be open 72 hours – February 23 and May 1<sup>st</sup> Commission will have open house.
- The Boy Scouts will be coming to visit the schoolhouse shortly; date to be determined
- Goals for the year are to stay open the required amount and submitting the second part of the grant from last year.
- Still working on cemetery restoration items
- The next meeting is February 23<sup>rd</sup> via Zoom
- If anyone knows anyone who would like to volunteer please contact myself or Suzanne Herold

Councilman Malone provided the following report:

**Finance:**

- Patrice Visco has 2022 budget books out to Council this week.
- Budget due to be introduced at the March 17 meeting and adopted at the April 21 meeting. If any Council member has any questions while reviewing the budget please contact Patrice directly.

**Recreation:**

- For efficiency and to match the Environmental Commissions need for an Environmental inventory with components of the Rec Master Plan, the Master Plan includes some environmental inventory as well. We are looking to leverage Katherine Sarmad's work in create on document that serves both purposes; the Environmental Commission and the Recreation Master Trust. The thinking is to have on document that will not conflict and cost more money. Councilman Zuckerman may have more on this.

Councilman Malone asked John Timmons if there was anything on the Recreation side that he would like to report on.

Mr. Timmons provided the following report:

- Basketball in full swing; would like to give a shout out to Vic Santillion who has taken on the role of our Rec Basketball coordinator. Mr. Timmons has not had the time due to personal reasons.
- In the planning stages of Day Camp and should have an Ordinance for fees on that for the next meeting

Councilman Zuckerman provided the following report:

Senior Citizens:

- Senior Citizens Club had a guest speaker who was our attorney Mr. Joe Bell. It is a great history lesson. Anyone who has not heard it, should.
- AARP had no January meeting and their probably will be no February meeting

Board of Education:

- I attended the Board of Education January 31<sup>st</sup> meeting
- Currently 960 students
- Audit report for 2021 was accepted
- They made some changes on the renovation and expect to be finished soon

Environmental Commission:

- The Commission discussed the projects for 2022 and several people were assigned to various projects.
- The documents that Councilman Malone was referring to are being reviewed to make sure we meet all the requirements. It will be one report instead of two.

Municipal Pool:

- Fee Ordinance should be on for the next meeting.

Councilwoman Santoro provided the following report:

**Planning Board:**

- The Planning Board is scheduled to meet on February 14. I believe we will be tentatively moving to in-person meetings for March

4<sup>th</sup> of July Committee:

- This year we will be celebrating the 65<sup>th</sup> year of the 4<sup>th</sup> of July celebration. Although we have not had a meeting yet, discussions have started. We are really looking forward to the return of the parade, fireworks and full festivities.

## **Construction:**

Councilwoman Santoro asked Construction Official Guilfoyle for an update.

- Mr. Guilfoyle stated that in January there were 178 permits issued and 584 inspections. We had 100 more this January than same time last year.
- Pulte continues to have various inspections, 5 days per week.
- LCS started stacking the walls. They should be closed in by mid-March
- The Plan room in the Construction area has been completed. Thanked Mike Smith and the DPW for all their help.
- Our Online plan review system is all hooked up by our Police IT guys and training should begin soon.

Councilman Josh Marcal provided the following report:

### Gazebo Committee:

- The Gazebo Committee will be meeting tonight for this first time this year at the Recreation Center. I will be attending and have an update at the next meeting.

Library Board of Trustees:

- Regarding the Community Conversation workshops, Mayor Taylor said he would speak at the February 15 meeting regarding civics, volunteerism and what makes Florham Park such a special place to volunteer. I have agreed to speak at the February 22<sup>nd</sup> meeting of the same series. The Board was very appreciative of our help with regard to the series.

### Board of Health:

- No changes to Covid information on the website.
- Next Meeting is February 9

### Florham Park Water Utility

- Well Rehabilitation Project- Electric Control Panels and the Generator Transfer Switch panel being installed this week and due to be inspected Thursday. The 60" diameter chlorine contact pipe is due to be delivered Wednesday. Valves and piping are also being installed inside and outside the Well Building. Still on schedule for the Well to be fully operational by 3/31/2022 (Milestone #1).
- Well Transmission Project- No change. Contractor will address punchlist items likely between now and the Spring.

- Water Meter replacement project- Letters have been prepared for the remaining 438 residents that need their water meter replaced, and will be going out next week. Stronger worded letters will be going out to the 148 residents that never contacted us or the Contractor last year.
- Water Tank Rehabilitation Design Project- Updating leases continues and will likely span over several months and could affect income. Lease Amendments have been sent out to all cellular carriers. Joe Bell, Patrice, and myself will be meeting with the Livingston Administrator on Thursday to discuss their dealings with the cellular carriers during their tank rehabilitation projects.
- Completed and submitted Risk and Resilience Assessment as required by the EPA.
- Completed Initial Service Line Inventory Report for NJDEP as required by NJDEP lead service requirements.
- Daily and Weekly Duties completed. Repaired water main break at 54 Sherbrooke. Completed water readings for this quarter. Repaired the Ross Valve on Well #3.

#### **Florham Park Sewer Utility:**

- Colliers Engineers continues to work on the 3rd Clarifier and Bar Screen design. Sewer Plant Generator design scope still being worked on.
- Carrigan Lane/Burnet Road Sewer and Sewer Pump Station project- GPI Consultants finalizing plans for construction for bid in late Winter or early Spring. Coordination with the utilities continues to provide gas and electric service to the proposed pump station.
- Beechwood/Elmwood Cured-In-Place Lining Project- CDM obtaining latest pipe videos produced by the Boro's Sewer Department to assess. Sewer Utility is CUBING the area in order to obtain pipe videos, but has been delayed due to weather.
- Daily and Weekly Duties completed. Replaced recirculation pump for furnace in Digester. Repaired UPS malfunction in Generator #2. Replaced pressure relief valve on Hypo Tank #3.

Mr Malone stated that before he addresses the purchase orders there is late news coming in; we were approved for \$75,000 by the State to rehab the tennis courts on Elm Street. This is a nice win! I thank everyone who was involved in that.

#### **PAYMENT OF VOUCHERS:**

Councilman Malone made a motion to pay vouchers in the amount of \$782,011.82. The motion was seconded by Councilwoman Santoro.

Roll Call Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Santoro	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

PRIVILEGE OF THE FLOOR

Mayor Taylor opened the meeting to the public.

Seeing no members of the public who wished to be heard, Mayor Taylor closed the meeting to the Public.

ADJOURNMENT:

On a motion made by Councilman Carpenter and seconded by Councilman Zuckerman the Work Session was adjourned by a unanimous vote at at 7:30 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.  
Borough Clerk  
March 2, 2022