



BOROUGH COUNCIL
Borough of Florham Park
Thursday, April 20, 2023

Regular Session Minutes

Acting Mayor Malone called the Regular Meeting of the Borough Council to order at 6:30 p.m.

Acting Mayor Malone asked Borough Clerk Danielle Lewis to call the roll as follows:

Governing Body	Present	Absent
Malone	X	
Germershausen	X	
Carpenter	X	
Santoro	X	
Marchal	X	
Cicarelli	X	X
Mayor Taylor	X	X

Additional Borough Officials present were Administrator William Huyler, Borough Clerk Danielle Lewis, and Borough Attorney Joseph Bell.

MINUTES FOR APPROVAL

Acting Mayor Malone asked for a motion to approve the following meeting minutes:

- Minutes of the March 16, 2023 Regular Meeting

Councilman Carpenter made a motion to approve the minutes as stated above.

The motion was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Malone	X			
Germershausen	X			
Carpenter	X			
Santoro			X	
Marchal	X			
Cicarelli				X
Total	4		1	1

COST-OF-LIVING ADJUSTMENT (COLA) ORDINANCE – PUBLIC HEARING & ADOPTION

#23-05 An Ordinance to Exceed the Municipal Budget Appropriation Limits to Establish a Cap Bank (N.J.S.A. 40a:4-45.14)

Acting Mayor Malone read Ordinance #23-05 by title.

Acting Mayor Malone stated that the Ordinance was introduced and passed on first reading at the regular Borough Council meeting held on Thursday, March 16th, 2023 and is being presented for public hearing and final consideration this evening.

Borough Clerk Danielle Lewis stated that the legal notice was duly published in the Daily Record and the Ordinance was posted and made available to the public in accordance with the law.

The meeting was opened for a public hearing on Ordinance #23-05. No one wished to be heard.

Acting Mayor Malone made a motion to approve and adopt Ordinance #23-05 as read by title on second reading, which was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Malone	X			
Germershausen	X			
Carpenter	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

Acting Mayor Malone declared Ordinance #23-05 as adopted and finally passed and requested the Borough Clerk publish proper notice of the adoption in the newspaper and to record the Ordinance in the proper places.

2023 BUDGET PRESENTATION & PUBLIC HEARING

Chief Financial Officer (CFO) Patrice Visco presented the municipal budget for 2023. The Presentation can be found attached to the end of these minutes.

Acting Mayor Malone opened the meeting for a public hearing on the 2023 municipal budget.

John Winters asked several questions pertaining to the budget, which were all addressed by CFO Visco and Acting Mayor Malone.

Acting Mayor Malone closed the meeting to the public.

BUDGET RESOLUTION

Council President Malone read Resolution #23-69 into the record in full and moved for approval.

#23-69 Authorizing the Adoption of the 2023 Municipal Budget

Councilman Carpenter seconded the motion.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

ORDINANCES FOR PUBLIC HEARING & FINAL CONSIDERATION

Acting Mayor Malone stated that all of the Ordinances for public hearing and adoption this evening were introduced and passed on first reading at the regular Borough Council meeting held on Thursday, March 16th, 2023 at 111 Ridgedale Avenue.

Borough Clerk Danielle Lewis stated that legal notices were duly published for all of the Ordinances on tonight’s agenda and the Ordinances were posted and made available to the public in accordance with the law.

- #23-06** An Ordinance of the Mayor and Borough Council of the Borough of Florham Park in the County Of Morris, State of New Jersey, Authorizing Tenure of Office for Michael Smith, as Director of Public Works

Councilman Carpenter read Ordinance #23-06 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-06. No one wished to be heard.

Councilman Carpenter moved for the adoption of Ordinance #23-06 as read by title on second reading. The motion was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-07 An Ordinance of the Mayor and Borough Council of the Borough of Florham Park, in the County of Morris, State of New Jersey, Amending the Code of the Borough of Florham Park to Require Registration of Businesses and Rental Units

Councilwoman Santoro read Ordinance #23-07 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-07. No one wished to be heard.

Councilwoman Santoro moved for the adoption of Ordinance #23-07 as read by title on second reading. The motion was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-08 An Ordinance of the Mayor and Borough Council of the Borough of Florham Park, in the County of Morris, State of New Jersey, Accepting Donation of Block 1401, Lot 5.01, Located at 165 Park Avenue

Councilwoman Santoro read Ordinance #23-08 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-08. No one wished to be heard.

Councilwoman Santoro moved for the adoption of Ordinance #23-08 as read by title on second reading. The motion was seconded by Councilman Gemershausen.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-09 An Ordinance to Provide for General Capital Projects Enumerated Within for the Borough of Florham Park, County of Morris, and to Provide for the Funding Thereof

Acting Mayor Malone read Ordinance #23-09 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-09. No one wished to be heard.

Acting Mayor Malone moved for the adoption of Ordinance #23-09 as read by title on second reading. The motion was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-10 An Ordinance to Provide for General Capital Projects at the Sewer Utility Enumerated Within for the Borough of Florham Park, County of Morris, and to Provide for the Funding Thereof

Councilman Marchal read Ordinance #23-10 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-10. No one wished to be heard.

Councilman Marchal moved for the adoption of Ordinance #23-10 as read by title on second reading. The motion was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-11 An Ordinance Establishing the Schedule of Service Charges of the Florham Park Water Utility for the Borough of Florham Park, County of Morris

Councilman Marchal read Ordinance #23-11 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-11. No one wished to be heard.

Councilman Marchal moved for the adoption of Ordinance #23-11 as read by title on second reading. The motion was seconded by Councilwoman Santoro.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-12 An Ordinance Establishing Salaries and Wages for Non-Union Full-Time Employees of the Borough of Florham Park for 2023

Acting Mayor Malone read Ordinance #23-12 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-12. No one wished to be heard.

Acting Mayor Malone moved for the adoption of Ordinance #23-12 as read by title on second reading. The motion was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-13 An Ordinance Establishing Salaries and Wages for Non-Union Seasonal, Hourly, Temporary, Per Diem and Part-Time Employees of the Borough of Florham Park for 2023

Acting Mayor Malone read Ordinance #23-13 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-13. No one wished to be heard.

Acting Mayor Malone moved for the adoption of Ordinance #23-13 as read by title on second reading. The motion was seconded by Councilman Carpenter.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

#23-14 An Ordinance of the Mayor and Borough Council of the Borough of Florham Park in the County of Morris, State of New Jersey, Authorizing the Advertisement for the Sale/Assignment of Certain Lease Interests and Easements on Property Owned by and Located in the Borough of Florham Park for Sale by Public Auction

Acting Mayor Malone stated that in Section 1, 3(b) of this Ordinance, respective to the amount of commission payable to SteepSteel, the Ordinance should state 5.0% instead of 4.5%. After consulting with the Borough Attorney, it was determined that this is an immaterial change to the Ordinance and

this 5.0% was previously provided for and approved by virtue of Borough Council Resolution #22-141. He then read Ordinance #23-14 by title.

Acting Mayor Malone opened the meeting for a public hearing on Ordinance #23-14. No one wished to be heard.

Acting Mayor Malone moved for the adoption of Ordinance #23-14 as read by title on second reading, with the correction to 5.0% in Section 1, 3(b) on Page 3. The motion was seconded by Councilman Marchal.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

Acting Mayor Malone advised that Ordinance #23-06 through #23-14 have all been adopted and finally passed and requested the Borough Clerk to publish the proper notices of these adoptions in the newspaper and to record the Ordinances in the proper places.

CONSENT AGENDA – RESOLUTIONS FOR APPROVAL

Councilman Carpenter made a motion to approve the presented Resolutions via a single motion of the Council.

- #23-70 **SUPPORTING THE 2023 UDRIVE. UTEXT. UPAY. DISTRACTED DRIVING CRACKDOWN**
- #23-71 **AUTHORIZING A CONTRACT AWARD FOR GENERATOR IMPROVEMENTS, FLORHAM PARK SEWER UTILITY – CONTRACT #FP23-02**
- #23-72 **AUTHORIZING THE PARTIAL RELEASE OF A SAFETY AND STABILIZATION BOND TO LCS FLORHAM PARK LLC FOR DELANEY AT THE GREEN SENIOR CITIZEN HOUSING COMMUNITY**
- #23-73 **2023 SALARIES FOR TEMPORARY, HOURLY, AND PART-TIME EMPLOYEES**
- #23-74 **2023 SALARIES FOR NON-UNION FULL-TIME EMPLOYEES**
- #23-75 **APPOINTING AN ACCOUNTS CLERK IN THE FINANCE DEPARTMENT**
- #23-76 **AUTHORIZING THE PROVISION OF A LOAN PURSUANT TO THE BOROUGH OF FLORHAM PARK AFFORDABILITY ASSISTANCE PROGRAM FOR THE PURCHASER OF AN AFFORDABLE HOUSING UNIT**

- #23-77 AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACT FOR CONSULTING SERVICES
- #23-78 AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
- #23-79 AUTHORIZING THE PROVISION OF A LOAN PURSUANT TO THE BOROUGH OF FLORHAM PARK AFFORDABILITY ASSISTANCE PROGRAM FOR THE PURCHASER OF AN AFFORDABLE HOUSING UNIT
- #23-80 APPOINTING A SOCIAL MEDIA COORDINATOR
- #23-81 APPOINTING A DRIVER/LABORER IN THE DEPARTMENT OF PUBLIC WORKS

The motion was seconded by Councilman Germershausen.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

PAYMENT OF VOUCHERS

Acting Mayor Malone read a summary of the current bills list and made a motion to approve it in the amount \$3,539,989.80. The motion was seconded by Councilman Carpenter.

Roll Call Vote:

Council Member	Yes	No	Abstain	Absent
Carpenter	X			
Germershausen	X			
Malone	X			
Santoro	X			
Marchal	X			
Cicarelli				X
Total	5			1

PRIVILEGE OF THE FLOOR

Acting Mayor Malone opened the meeting to the public.

The following members of the public wished to be heard:

Joshua Rubinfeld

Mr. Rubinfeld asked about the fixed water and sewer amounts that are billed by the Borough and if the water meter replacements will impact the billing.

CFO Visco responded that all residents of the Borough receive water or sewer and that the fixed amounts will remain as is.

John Winters

Mr. Winters asked if Resolution #23-75 pertained to a new position or a replacement and was informed that this is a replacement hire.

Mr. Winters asked if Resolution #23-76 related to the Borough's COAH obligation.

Mr. Winters asked if Resolution #23-80 was to appoint one individual and was told that the Social Media Coordinator will be one person.

Mr. Winters asked if Resolution #23-81 pertained to a new position or a replacement and was informed that this is a replacement hire.

ADJOURNMENT

It was regularly moved by Councilman Carpenter and seconded by Councilwoman Santoro that the meeting be adjourned at 7:23 p.m.

Danielle M. Lewis, RMC, CMC
Borough Clerk
March 16, 2023

Borough of Florham Park

2023 Budget



Principles of the Budget

- Provide exceptional services to our residents
- Maintain Moody's Aaa bond rating
- Improve, replace and protect infrastructure
- Minimize tax burden on residents
- Plan for the long term fiscal stability of the Borough



2023 Budget Challenges

Mandatory Statutory Increases:

- PERS Pension (non Police) 16% increase(\$104K)
- PFRS Pension (Police) 14% increase (\$168K)

Insurance Cost Increases:

- Workers Compensation & Liability Ins-8% increase(\$46k)
- Group Health Insurance-3% increase(\$118k)

Chemical Cost Increases :

- Sodium Chloride- 77% increase (from \$2.49 to \$4.41 a gallon)

Rising Cost of Goods & Services:

- Public Works



Budget TimeLine

Council Wish Lists	August 2022
Request Department Budgets and 10 Year Capital Plans	October 2022
Department Head Meetings with Council Liaisons	Oct.-Nov. 2022
1 st Finance Committee Meeting	December 2022
2 nd Finance Committee Meeting	January 2023
Budget Introduction	March 16,2023
Public Hearing on the Budget	April 20,2023
Budget Adoption	After the Public Hearing



2023 Anticipated Revenues

	2022	2023
Fund Balance	2,475,000.00	3,437,100.00
Local Revenues	931,000.00	1,211,938.00
State Aid	1,028,158.00	1,088,898.00
Uniform Construction Code	1,100,000.00	500,000.00
Grants	171,740.00	1,425,601.00
Other Special Items	787,000.00	685,000.00
Delinquent Taxes	237,300.00	237,300.00
Minimum Library Tax	1,242,627.00	1,285,129.00
Amount to be Raised by Taxation	<u>15,003,073.00</u>	<u>15,716,221.00</u>
Total Revenues	<u>22,975,898.00</u>	<u>25,587,187.00</u>



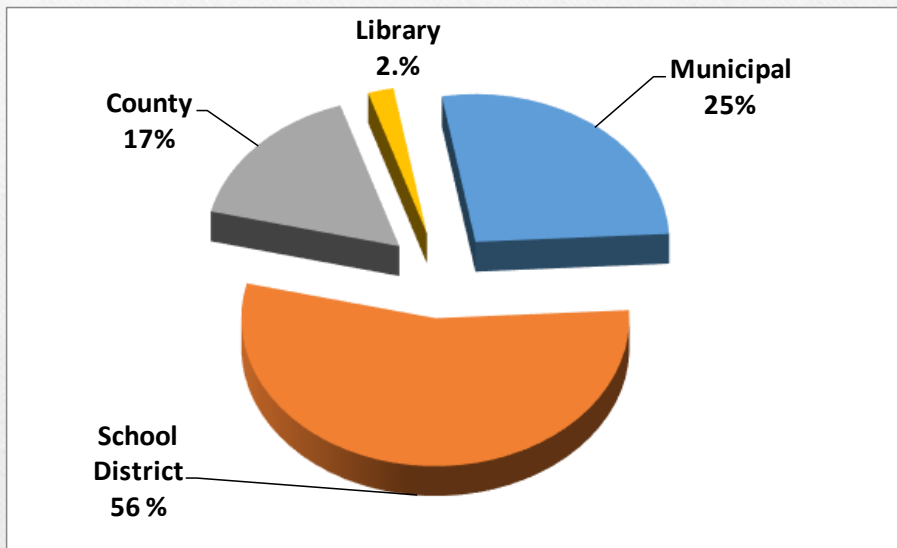
2023 Appropriations

	2022	2023	
Operations with in CAP:			
Salaries & Wages	8,342,058.00	8,556,689.00	↑
Other Expenses	6,430,073.00	6,594,628.00	↑
Statutory Expenditures	2,055,513.00	2,302,184.00	↑
Operations outside CAP:			
Other Expenses	1,612,509.00	2,912,215.00	↑
Capital Improvements	1,803,000.00	2,503,000.00	↑
Debt Service	1,146,410.00	1,100,410.00	↓
Reserve for Uncollected Taxes	1,586,335.00	1,618,061.00	↑
Total	<u>22,975,898.00</u>	<u>25,587,188.00</u>	↑



Florham Park Property Tax Allocation

An average home valued at \$666,000 will receive a property tax bill of approximately \$10,801. The municipal portion of this tax bill will be \$2,788. For this amount residents of that home will receive the following services and programs (non all-inclusive)



- Road Maintenance and Repair
- Bulk and Leaf Pick-ups
- Compactor Service
- Snow Plowing Services
- Recreational Fields and Facilities
- Policing Services, Crossing Guards & Dispatchers
- Fire Department & Fire Safety
- Emergency Services
- Construction/Planning/Zoning
- Administration/Elections/Records
- Health Department
- Senior Citizen Services
- Recreational Programs



Tax Bill Comparison

(Avg. Residential Assessment - \$666,000)

	FY 2022	FY2023 (Est.)
Municipal	\$2,731.18	\$2,788.28
School District	\$5,949.72	\$5,972.44
County	\$1,776.11	\$1,813.18
Library	\$ 226.21	\$ 228.00
Total Tax Bill Amt.	\$10,683.22	\$10,801.90
FY 2023 Total Property Tax Bill Municipal increase of 2.00% or \$58.89		



2023 Capital Improvements

- Road Paving -Manker Dr, Totty Ct, Woodbine Rd, Puddingstone Way, Rustic Ct., Dellwood Dr, Kenneth Ct, Knapp (Drainage) Ave, Llyod Ave. and Hillside Ave.
- Design new Pedestrian Bridge over Pinch Brook (Replace in 2024)
- DPW Equipment- Leaf Vac, Mason Dump Truck, Pick-up Truck, 8 yard Dump Truck
- HVAC for Borough Hall
- Fire Equipment- SCBA Bottles and Cylinders, PPE Gear and Extraction Tools
- Fire Improvements – At Firehouse 1
- Police- Ballistic Gear for ERT Team
- LRSH Interior Improvements



2023 Capital Improvements- Cont.

- Sidewalk Installation on Afton Drive from Ridgedale to Orchard
- Sidewalk Installation on Hanover Rd. from Crescent to HSBC Bank
- Two Speed cushions to be installed on Crescent Rd.



Borough Website

- The following documents will be made available on the Borough's website:
 - State Budget Document
 - User-Friendly Budget
 - 2023 Budget Comparative showing the last 3 years
 - Power Point presentation



QUESTIONS

